**Legal and Bylaws Committee: February 11, 2021 Minutes**

Meeting Attendees

Members Present: Joanne Machalaba, Barry Mendelsohn, Stu Joseph, Kristen Neu, Patricia Degnan, Michael Freedman, Mark Kempner

This meeting was called to order on Thursday, February 11, 2021 at 8:08 p.m. on Zoom

Old Business

1. Update on motion from Jan 2021 board meeting; a different motion was presented on the same topic as our motion by another board member; after board discussion our motion was withdrawn, and a different motion was presented and carried; Guidelines Section S has been updated
2. Update on Guidelines Section W; this was removed from the Guidelines, and committee should have updated copy of Guidelines

New Business

1. Discussion: Sections of the Admin Guidelines that are required by NJ law
   1. The committee discussed the going back through the Admin Guidelines to articulate what areas of the guidelines were required by which NJ laws
   2. Committee recommended adding verbiage to the beginning of the Admin Guidelines articulating which NJ laws are pertinent to our Guidelines
   3. Will ask attorney which laws need to be referenced
   4. Will readdress at future L&B Meeting
2. Scheduling of the Second Annual Meeting and Annual Election
   1. Question on whether the second annual meeting and the annual election are required to be on the same day.
   2. Committee reviewed the constitution and determined that a constitutional change would be needed (ref sections 17 & 21); committee chose not to propose a change and to move this initiative to “done”
3. March Agenda:
   1. Review Section C of Guidelines (Minutes & Correspondence); committee will review ahead of meeting for recommended edits at the March L&B meeting

The meeting was officially adjourned at 10:04 PM.

Minutes written by Kristen Neu(Chair)  
Minutes approved by Mark Kempner (OIC)

The next meetings are:   
March 11, 2021 at 8pm on Zoom  
April 8, 2021 at 8pm tbd