**Legal & Bylaws Committee: May 2018 Meeting Minutes**

Attendees: Rob Torcivia, Stu Joseph, Pat Degnan, Kristen Neu, Barry Mendlesohn

This meeting was called to order on Tuesday, May 15, 2018 at 8:02 p.m.

Old Business

* Absentee Ballot Guidelines: Committee completed the preliminary update of the guidelines for the Absentee Ballot. It was agreed that this should be shown to the office staff to verify that all guidelines are operationally possible before finalizing the motion.
* Absentee Ballot Procedure/Process:
	+ Office Staff should ask for Badge or ID with the address from those picking up an absentee ballot. Any photo ID with address is acceptable.
	+ Committee recommends adding to the Absentee Ballot Request Form: “It is the sole responsibility of the property owner to ensure that the ballot is received by the office no later than the close of business the last business day prior to the election. Please call the office at (973) 627- 5300
	+ Committee recommends adding the following line to the Absentee Ballot itself: “Please refer to Section 7 of our Constitution for guidelines regarding the use of Absentee Ballots.”

New Business

* WML POA and CC Activity and Event Exclusivity was discussed
	+ We discussed guidelines surrounding non-member participation in WML Country Club events and programs. Items discussed included an exclusivity period for members, discounts for members, limits on participation by non-members, and specific exemptions.
	+ Committee did not support including language indicating a specific number of people or a specific percentage. It was noted that a blanket guideline cannot cover all CC events
	+ Additionally, it was agreed that we needed more guidance from the board as to the objective of the initiative, as the only directive of one specific ratio of members: non-members is not supported by committee

The meeting was officially adjourned at 10:40 pm.

Minutes written by Robert Torcivia (Chair) & Kristen Neu (OIC)

Minutes approved by Kristen Neu (OIC)

The next meetings are:

June 14, 2018 at 8pm

July 12, 2018 at 8pm