**Marketing and Communication: October 8, 2020 Minutes**

Attendees: Ami Nickel, Kristen Neu, Stephanie Hantman, Austin Vallies

This meeting was called to order on Thursday, October 8, 2020 at 7:00p.m. in the Ballroom

Board Minutes/Transcription Services

* + A resident brought this topic to our committee, highlighting opportunities for improvement
	+ Goals discussed were finding a solution that had a quicker turn around and was more accurate/properly conveyed what happened at the board meeting.
	+ A couple of attendees were familiar with Transcription Services; committee discussed possibility of using that service and discussed the benefits and challenges
	+ Committee will move forward with this proposed solution and will research options to determine feasibility.

The meeting was officially adjourned at 8:05 pm.

Minutes written by Kristen & Ami(Chairs) and approved by Mark (OIC)